

[? Help](#)**Job details**

Job 1 of 1

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• Cafeteria Benefit Plan • Defined Contribution Retirement Plan •
 Deferred Compensation & Thrift Plan • 11 Paid Holidays • Generous
 Vacation and Sick Leave Benefits • Flexible Work Schedules

Position/Program Information Deputy Probation Officer II - Treatment and Counseling are employed at the Probation Department's Residential Treatment facilities throughout the County of Los Angeles. Positions provide treatment to psychologically disturbed juveniles and their families, and act as team leaders; plan and implement treatment programs utilizing accepted casework skills and techniques; prepare reports and recommendations for use by the Probation Department and the court, and supervise camp or Dorothy Kirby Center wards, run small group sessions, utilizing evidenced-based cognitive interventions on as needed basis.

Essential Job Functions

- Conducts individual therapy to address issues such as stress, substance abuse, and family dynamics following developed treatment plans for purpose of modifying behavior, and to improve pro-social and vocational skills.
- Conducts daily group therapy following a dialectical behavioral therapy treatment model for the purpose of developing pro-social skills.
- Conducts psychotherapy in order alleviate or decrease mental health symptoms.
- Conducts family therapy as part of the treatment plans to enhanced family communication and increase positive family dynamics.
- Provides crises intervention counseling to minors to deescalate potentially harmful situations and/or high risk behaviors.
- Motivates and encourages minors to engage in scheduled activities and school work utilizing the principles of motivational interviewing.
- Evaluates the effectiveness of counseling or treatments and the accuracy and completeness of diagnoses, modifying plans

and diagnoses as necessary.

- Consults with other professionals to discuss therapies, treatments, counseling resources, or techniques to ensure the effectiveness of the minor's treatment plan.
- Acts as the treatment team leader and facilitates weekly team meetings.
- Ensures minors health, hygiene, and personal need are met in consultation with the nurse, medical doctor, and the housing unit staff.
- Develops treatment plans for the individual and family.
- Writes progress notes and documenting sessions.
- Transports minors to courts or other locations on as needed basis.

Requirements

APPLICATIONS MUST BE FILED ONLINE ONLY. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX, OR IN PERSON WILL NOT BE ACCEPTED.

SELECTION REQUIREMENTS:

A Master's Degree** in Social Work, Social Welfare, Clinical or Counseling Psychology, or Marriage and Family Therapy from an accredited* college **AND** must be currently licensed as a Clinical Psychologist with the California Board of Psychology, or as a Clinical Social Worker or Marriage and Family Therapist with the California Board of Behavioral Science Examiners, or currently registered as an Associate Clinical Social Worker, Marriage and Family Therapist Intern with the California Board of Behavioral Science Examiners.

- *****NO FELONY CONVICTIONS**

- **U.S. Citizenship**

- **21 years of age**

Physical Class

Moderate:

Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10-25 pounds.

License(s) Required

A valid California Class C Driver license is required. Appointee must obtain a California B Driver Lincense within 90 days of appointment.

Desirable Qualifications

- Experience in running small cognitive behavior groups and/or other treatment modalities.
- Experience in psychotherapy and/or other treatment modalities.

Special Requirement Information

****Applicants must upload copy of official college transcripts or degree/certificate indicating field of study with Registrar's signature and/or school seal, and must attach a legible photocopy of the required license and/or certificates during application submission.**

Appointees will be required to work 40 hours per week, and may be

required to work weekends and be on call 24 hours.

Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles before being appointed. A copy of the driving record must be presented at the time of your appointment. License must not be suspended, restricted, or revoked.

AN APPLICANT WHOSE DRIVING RECORD SHOWS FOUR OR MORE MOVING VIOLATIONS WITHIN THE LAST FIVE YEARS WILL NOT BE APPOINTED.

Appointees will be required to meet State-mandated CORE training requirements as defined by Standards for Training in Corrections.

Accreditation Information

Accreditation: *Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

Examination Content

This examination will consist of a qualifying written examination, (Juvenile Correction Officer) developed and validated by the California Department of Corrections and Rehabilitation (CDCR), and an interview covering training, experience, and personal fitness to perform the duties of the position weighted 100%.

Candidates who meet the following criteria are not required to participate in the written examination:

Applicants that have previously taken the Juvenile Correction Officer written test (utilized as of September 2004) as part of an exam administered by the County of Los Angeles Probation Department and successfully passed (received a passing score) will have their written test result transferred to this examination. Written test results/scores from the former Juvenile Correction Officer (administered prior to September 2004) test cannot be transferred.

Candidates employed with the Probation Department currently working in a Peace Officer capacity for at least one year.

THE WRITTEN TEST IS NOT REVIEWABLE BY CANDIDATES PER CIVIL SERVICE RULE 7.19.

Only those candidates who pass the written examination will proceed to the oral interview.

Candidates must achieve a passing score of 70% or higher on the interview in order to be placed on the eligible register.

Special Information

Study guides and other test preparation resources are available to help candidates prepare for the written Juvenile Corrections Officer Test on the Probation website at <http://probation.lacounty.gov> under Candidate Orientation Booklet.

ALL CANDIDATES WILL BE REQUIRED TO PROVIDE POSITIVE IDENTIFICATION BEFORE BEING ADMITTED TO WRITTEN OR

INTERVIEW EXAMINATION. PLEASE BRING TO THE EXAMINATION A VALID DRIVER LICENSE OR ANOTHER FORM OF VALID IDENTIFICATION WHICH HAS YOUR PHOTOGRAPH AND SIGNATURE (SCHOOL OR BUSINESS I.D. CARD, BUILDING PASS, PROFESSIONAL LICENSE, VALID PASSPORT, ETC.)

*****AN EXTENSIVE CRIMINAL RECORDS CHECK WILL BE CONDUCTED TO ENSURE NO FELONY CONVICTIONS.**

A thorough background investigation, including live scan and drug screening will be conducted prior to appointment. You need not list an arrest and/or conviction when the record of such an incident has been sealed in accordance with Penal Code Section 1203.45, 851.7 or 851.8; nor do you need to list an arrest and/or conviction if your record has been expunged or is eligible for expungement pursuant to Health and Safety Code Section 11361.5. However, you must list the arrest and/or conviction if you have received a release (per Section 1203.4 or 1203.4a of the Penal Code or Welfare and Institutions Code Section 1179 or 1172), or a pardon per Section 4852.16 of the Penal Code.

CANDIDATE AGE WILL BE VERIFIED DURING THE BACKGROUND PROCESS.

**Vacancy
Information**

The resulting eligible register for this examination will be used to fill vacancies in the Probation Department, Residential Treatment Services Bureau.

**Eligibility
Information**

The names of candidates receiving a passing grade in this examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of promulgation.

RETAKE: Candidates that fail to receive a passing score on either the written test or structured interview may NOT compete in this examination for six (6) months from the date of the failed test administration.

Candidates who pass the structured interview and whose names on the register may NOT compete in this examination for twelve (12) months from the date of promulgation.

Available Shift

Any

**Application and
Filing
Information**

All applicants are required to submit a standard County of Los Angeles Employment Application online (via electronic submission) ONLY. Facsimile and hardcopy applications will not be accepted.

Fill out your application completely. Provide any relevant education, training, and experience in the spaces provided so we can evaluate your qualifications for the job.

All information is subject to verification.

We may reject your application at any time during the selection process.

Applications can be completed and submitted online by clicking on the link above or below this bulletin that reads Apply to Job so you can track the status of your application online and receive notification of your progress by email.

Application electronically received after 5:00 p.m., PST on the last day

of filing will not be accepted. This examination may close for filing at any time without prior notice.

Note: If you are unable to attach required documents, you may fax them to (562) 401-2885 within five (5) business days of filing online. Please include exam number and exam title.

All applicants must enter a valid social security number at the time of filing. Entering anything other than a valid social security (i.e., 000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

All applicants must file their application online using their own user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

The acceptance of your application depends on whether you have CLEARLY shown that you meet the **SELECTION REQUIREMENTS**. Please fill out the application completely and correctly to receive full credit for any related education, training, and job experience. In the space provided for education, include the names and addresses of schools attended, titles of courses completed, dates completed, and number of credits and/or certificate earned. All information and records are subject to verification. Applications may be rejected to any stage of the selection process.

FAILURE TO PROVIDE THE COMPLETE INFORMATION INCLUDING THE NAME(S) AND ADDRESS(ES) OF YOUR EMPLOYER(S); YOUR JOB TITLE(S); BEGINNING AND ENDING DATES; THE FUNCTIONS PERFORMED INCLUDING A DESCRIPTION OF YOUR ROLE, LEVEL OF INVOLVEMENT, INDEPENDENCE, AND INFORMATION ABOUT THE SIZE OF YOUR ORGANIZATION, COMPLEXITY AND LEVEL OF ACCOUNTABILITY RELATED TO YOUR EXPERIENCE MAY IMPACT ASSESSMENT OF YOUR QUALIFICATIONS AND ACCEPTANCE INTO THE EXAMINATION PROCESS.

County of Los
Angeles
Information

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

GENERAL EXAMINATION INFORMATION

OR

Visit <http://dhr.lacounty.info> to view the above information. Click on Career Opportunities' Tab, and then click on General Examination Information Tab.

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

Department Contact Name	Marilyn Urbina
Department Contact Phone	(562) 940-2653
Department Contact Email	Marilyn.Urbina@probation.lacounty.gov
ADA Coordinator Phone	(562) 940-3552
Teletype Phone	(877) 988-7800
California Relay Services Phone	(562) 940-2711
Job Field	Legal and Justice System
Job Type	Protective Services Workers

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